

Triumphant College



ENROLMENT CONTRACT



Erf No. 4820, Kornalyn Street, Khomasdal
Tel +264 61 234 903/ 264 61 216 612
Fax: +264 61 303 256, P.O. Box 6506, Windhoek
Cell: Windhoek +264 81 413 2823,
Rundu: +264 81 446 6224
Katima: +264 81 670 3905,
Tsumeb: +264 81 739 9077/067 221 758
E-mail: triumph1@iway.na
Website: www.triumphant.edu.na

SPONSOR DETAILS

SPONSOR:

Employer

☐

Parent

☐

Name of Employer/Parent.....

Employer/Parent Physical Address.....

.....Telephone..... Cell.....

Position (if employed).....

PAYMENT OF FEES

Who Pays:

Self

☐

Employer

☐

Sponsor

☐

Payment Plan:

Cash

☐

Installment

☐

Other (Specify).....

CHOICE OF STUDY PROGRAMME

1.

2.....

DECLARATION BY APPLICANT

I the undersigned applicant do hereby acknowledge that I understand the declaration of this enrolment contract, and hold myself bound hereby, including all other provisions relating this registration and by the rules and procedures of the College for the period being in force and acknowledge also that they may be altered during the period I am a registered student. I further acknowledge that I have familiarized myself with the College Prospectus and requirements of the program I intend to take and certify that the information I have given in this form is accurate in all respects. By signing underneath, I confirm to agree to the requirements mentioned above, including those listed at the back of this form and the College Ordinances.

Signature of Applicant..... Date.....

Name..... Signature of Witness.....

Signature of Sponsor/Employer (if Applicable.....) Title.....

FOR OFFICIAL USE ONLY

Accepted

☐

Not accepted

☐

Programme Accepted (Tick)

1.

☐

2.

☐

Name

Signature

Position

Date

STUDENT INFORMATION

Surname..... First Names:.....

Gender:	Male:		Female:	
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ID Number: Date of Birth:.....

Postal Address:.....

Residential Address

Region (For Namibian Candidates only):

Telephone: Work Home Fax..... Cell.....

Next of kin or Guardian Name Home..... Cell.....

Citizenship

STUDY INFORMATION

Level:	Certificate		Diploma		Advanced Diploma		Degree	
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Study mode:	Daytime		Evening		Distance	
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Type of Student:	New Student	Returning Student
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EDUCATION QUALIFICATION

[illegible]

DECLARATION BY APPLICANT

I do hereby:

- a] Acknowledge that I understand the provisions of the declaration of this enrolment contract, and hold myself bound thereby; And all other provisions of this registration: and by the rules and procedures of Triumphant College for the period they are in force and acknowledge that they may be altered ,during the period that I am a registered student;
- b] Acknowledge that I have familiarized myself with the prospectus of the relevant programs and certify that the information given by me in this form is accurate and complete in all respects;
- c] Confirm that I have to satisfy the requirements of due performance as laid down by Triumphant College;
- d] Hold myself responsible for the total payment of tuition fees , notwithstanding the fact that my employer/sponsor has undertaken to pay the full tuition fees relating thereto;
- e] Agree that where tuition fees are payable to Triumphant College in installments, the failure to pay any single installment timeously will result in interest being charged at 5% per month and the full amount owing, shall become due and payable immediately;
- f] Agree that Triumphant College shall be entitled to recover from all legal costs incurred in order to enforce its rights under this contract, including ,but not by way of limitation, attorneys and own client fees and collection charges and all tracing charges
- g] Agree that Triumphant College reserves the right to withhold results should there be any defaults in payments according to this signed Enrolment Contract
- h] Accept that if I cancel my registration for the current year of study within 30 days of registration, I will only be liable to pay the registration fees and deposit fees provided that Triumphant College is informed in writing and such withdrawal has been confirmed in writing by Triumphant College within 30 days of commencement of the academic year or 30 days after first payment, whichever is earlier. This is so even if my sponsor, company or loan institution withdraws or if I decide to join another institution or compelled to leave under any other circumstance.
- i] Acknowledge that a statement issued by Triumphant College accounts department shall be proof of the full amount owing for the purpose of all legal proceedings.
- j] I agree that registration and deposit are not refundable and therefore I cannot demand this if I cancel registration within a month. The college is entitled to claim this money if I have not yet paid.
- k] I aslo agree that if I cancel registration after one month the college is entitled for registration, deposit and remaining part of fees up to the date of cancellation.